

THERECC.CA

JOIN THE TEAM

RATH EASTLINK COMMUNITY CENTRE

Housekeeping

Full Time / Part Time

WAGE: Negotiable

Housekeeping staff are dedicated and hard-working team players who assist in providing a welcoming atmosphere for RECC members and guests. Through routine cleaning of all areas of the facility, from rest rooms to arena bowl to pool deck, housekeeping staff ensure a sparkling clean presentation of the facilities for all users. Housekeeping staff are required to work independently much of the time, must be self-motivated, take initiative, and routinely practice healthy communication skills with all teammates, supervisors, members, and guests. Occupational Housekeeping staff ensure all tasks are completed with a focus on risk reduction and safety promotion and adherence to all safety guidelines, relaying maintenance concerns and safety hazards to the Housekeeping Coordinator or Operations Staff, as appropriate. Health and Safety standards, RECC policy, and RECC safe work practices

Duties and Responsibilities

RISK MANAGEMENT

- ▶ Actively participate in risk reduction during every shift, maintaining detailed knowledge of the RECC Emergency Response Plan.
- ▶ Perform routine safety checks of the facility during shifts, identifying concerns that impact users, staff, or represent safety hazards, providing timely resolution of issues when appropriate, or communicating needs and concerns to the Housekeeping Coordinator/Operations Team.
- ▶ Follow procedures for the safe use of all equipment, materials, tools and chemical cleaners required for this role.
- ▶ Mix detergents in containers according to specifications on Safety Data Sheets.
- ▶ Adhere to all RECC occupational health and safety policies, assuming an active role in risk reduction, and promoting safety for all staff, members, and users through regular and effective reiteration of these guidelines as required.
- ▶ Respond to both injuries and incidents in a manner that reflects the standard of training under which you were certified, ensuring employment of all protective/barrier equipment.
- ▶ Ensure all Incident, Accident and First Aid Reports are forwarded to the Director of Operations within 24 hours.

! Current Criminal Record and Child Abuse Registry Checks are mandatory conditions for RECC employment. They must be completed and submitted before any training will begin. Wage offered is based on previous experience and level of training and/or certifications.

COVER LETTER + RESUME SUBMISSION: DIRECT TO ▶

CRAIG - CFERDINAND@THERECC.CA

We welcome cover letters and resumes from all qualified applicants. However, only those selected for an interview will be contacted.