Rath Eastlink Community Centre

Meeting #128
6:30 PM April 3, 2025
Council Chambers, Town of Truro

Members Present:	Cathy Hinton, Mayor, Town of Truro Sherry Martell, Councillor, Municipality of Colchester Brennan Gillis, Citizen Representative, Colchester Grace Holmes, Citizen Representative, Town of Truro Joanne McRae, Citizen Representative, Colchester – Vice Chair Justin Blaauwendraat, Citizen Representative, Truro Melani Lane, Citizen Representative, Municipality of Colchester - Chair Patrick Dunn, Citizen Representative, Town of Truro Raj Makkar, Citizen Representative, Colchester Shali Manuel, Citizen Representative, Town of Truro
Staff Present:	Dan Troke, CAO, Municipality of Colchester Mike Dolter, CAO, Town of Truro Suzanne Graham, Recording Secretary, Municipality of Colchester
Regrets:	Christine Blair, Mayor, Municipality of Colchester Wayne Talbot, Councillor, Town of Truro
Call to Order:	The meeting was called to order by Melani Lane, Chair, at 6:36 PM.
Approval of Agenda:	The agenda was circulated for review and it was decided to switch the order of items 3 and 4. **Moved by Shali Manuel** **Seconded by Brennan Gillis** **"That the agenda be approved as amended."** **Motion Carried.**
Closed Session:	**Moved by Cathy Hinton** **Seconded by Sherry Martell** **"That the meeting go into closed session at 6:38 pm."** **Motion Carried.** **Moved by Justin Blaauwendraat** **Seconded by Shali Manuel**

"That the meeting reconvene in open session at 7:49 pm."

Moved by Shali Manuel
Seconded by Joanne McRae

"The Board recommends that the HR Committee follow up with the complainant and respondent as discussed in closed session, and;

The Board approves the HR Committee to proceed with discussions with legal council as discussed in closed session."

Motion Carried. Cathy Hinton opposed.

Moved by Joanne McRae
Seconded by Raj Makkar

"That the Board be approved to retain legal Council regarding the letter sent by the Municipalities."

Motion Carried.

Moved by Raj Makkar
Seconded by Brennan Gillis

"The Board agrees that all documents sited in the letter from the Municipalities be sent to all Board members."

Motion Carried.

Adjournment: The meeting adjourned at 8:48 pm.

________________________________ __________________
Melani Lane, Chair Date

________________________________ __________________
Recording Secretary Date

Rath Eastlink Community Centre

Meeting #130
6:00 PM June 16, 2025
Truro Council Chambers

Members Present:	Cathy Hinton, Mayor, Town of Truro Christine Blair, Mayor, Municipality of Colchester Sherry Martell, Councillor, Municipality of Colchester Deb Pryor, Councillor, Town of Truro Dan Nolan, Citizen Representative, Municipality of Colchester Alan Grant, Citizen Representative, Town of Truro Ron Meech, Citizen Representative, Town of Truro Ron Smith, Citizen Representative, Municipality of Colchester Tracey Ungar, Citizen Representative, Town of Truro Andrew Lake, Citizen Representative, Municipality of Colchester Stephanie Jones, Citizen Representative, Town of Truro
Staff Present:	Suzanne Graham, Recording Secretary, Municipality of Colchester Dan Troke, CAO, Municipality of Colchester Mike Dolter, CAO, Town of Truro
Regrets:	Doug McInnis, Citizen Representative, Municipality of Colchester
Call to Order:	The meeting was called to order by Mike Dolter at 6:00 PM.
Approval of Agenda:	The agenda was circulated for review. **Moved by Andrew Lake** **Seconded by Tracey Unger** **"That the agenda be approved as presented."** **Motion Carried.**
Introductions:	
Governance Overview:	Dennis James, Solicitor for the Municipality of Colchester, was in attendance to present the by-laws and operating agreement from the RECC to the new Board. Topics of discussion included: - The basic structure of the society - Roles of the members and of the society - The process of appointing members to the Board - The original operating agreement and the amendments made - Management of the Provincial ex grounds

Election of Chair:

Mike calls for volunteers/nominations for the role of Chair.

Mayor Cathy Hinton nominates Stephanie Jones. Stephanie accepts. Mike calls for further nominations and upon hearing none, Stephanie Jones was declared the chair of the RECC Board.

Moved by Sherry Martell
Seconded by Ron Smith

"That the meeting go into closed session at 6:35 pm".

Motion Carried.

Moved by Sherry Martell
Seconded by Ron Smith

"That the meeting reconvene in open session at 8:41 pm".

Motion Carried.

Stephanie called for volunteers for the position of Vice-Chair.
Andrew Lake volunteers.

Moved by Alan Grant
Seconded by Ron Smith

"That Andrew Lake be appointed Vice-Chair".

Motion Carried.

Stepanie then asked for volunteers for the position of Treasurer.
Ron Smith volunteers.

Moved by Deb Pryor
Seconded by Ron Meech

"That Ron Smith be appointed Treasurer".

Motion Carried.

Finally, Stepanie called for volunteers for the position of Secretary.
Alan Grant volunteers.

Moved by Dan Nolan
Seconded by Sherry Martell

"That Alan Grant be appointed Secretary".

Motion Carried.

Discussion was held on the sub committees (Building, Finance, HR, Governance and Policy) and the Chair requested memvers email her with their choice of subcommittees.

Next Meeting: A poll will be sent out.

Adjournment: **Moved by Sherry Martell**
Seconded by Ron Meech

"That the meeting adjourn at 8:50 pm".

Motion Carried.

_________________________________ _________________
Stephanie Jones, Chair Date

_________________________________ _________________
Recording Secretary Date

Rath Eastlink Community Centre

Meeting #131
6:00 PM July 22, 2025
RECC Board Room

Members Present:	Cathy Hinton, Mayor, Town of Truro Christine Blair, Mayor, Municipality of Colchester Sherry Martell, Councillor, Municipality of Colchester Deb Pryor, Councillor, Town of Truro Dan Nolan, Citizen Representative, Municipality of Colchester Doug MacInnis, Citizen Representative, Municipality of Colchester Alan Grant, Citizen Representative, Town of Truro Ron Meech, Citizen Representative, Town of Truro Ron Smith, Citizen Representative, Municipality of Colchester Tracey Ungar, Citizen Representative, Town of Truro Andrew Lake, Citizen Representative, Municipality of Colchester, Vice-Chair Stephanie Jones, Citizen Representative, Town of Truro, Chair
Staff Present:	Matt Moore, RECC CEO Suzanne Graham, Recording Secretary, Municipality of Colchester Dan Troke, CAO, Municipality of Colchester Mike Dolter, CAO, Town of Truro
Regrets:	None
Call to Order:	The meeting was called to order by Stephanie Jones at 5:59 PM.
Approval of Agenda:	The agenda was circulated for review. **Moved by Ron Meech** **Seconded by Ron Smith** **"That the agenda be approved as presented."** **Motion Carried.**
In Camera	**Moved by Sherry Martell** **Seconded by Doug MacInnis** **"That the meeting go into closed session at 6:02 pm".** **Motion Carried.** **Moved by Sherry Martell** **Seconded by Danny Nolan**

"That the meeting reconvene in open session at 7:23 pm".

Motion Carried.

CEO Report

Matt Moore, CEO, congratulated the new Board members on their appointment. Given the recent public communications; staff, partners and the society as a whole, are concerned for the future. He looks forward to working with the new Board to alleviate those concerns.

Matt then went through a past, present and future for the RECC facility.

Past – for the first few years of operation, the RECC was known as a white elephant, with major design and mechanical flaws, no major event attraction strategy and facing rejection by many community members. There were governance and management issues, less than 1,000 members and hockey games were being cancelled due to foggy conditions in the rink.

Present – the RECC's operational grant request to the municipalities is $1.5 million for 25/26. This represents only 17% of the projected yearly revenue, meaning the RECC is able to generate 83% of their revenue through services they provide. Memberships, rentals and major event hosting currently play an equal role on generating revenue. The biggest growth potential for the facility is major event hosting.

Future – looking forward, there are two major international events happening in the fall of 2025: the NS Stampede and the World Under 17 Hockey Challenge. Both events intend to have a direct and lasting impression on the RECC and the local economy, and will contribute up to $2.5 million in revenue for the society. The society is also optimistic that the following revenue generating initiatives will enable a sustainable cap on the annual municipal operating grant:

- Arena naming rights
- Colchester-East Hants Health Authority lease
- Destination marketing/visitor accommodation tax levy funding.

Moved by Sherry Martell
Seconded by Andrew Lake

"That the CEO's report be accepted".

Motion Carried.

Chair Report:

Stephanie Jones, Chair of the RECC Board, presented her report. She talked about her expectations from the Board members: transparency, collaboration and mutual respect. She also felt it should be noted the importance of confidentiality and governance.

Over the last three weeks, Stephanie has tried to get up to speed on all things RECC; meeting with Matt, with legal and with the auditors. Cox and Palmer is now representing the Board on any legal matters.

The most urgent priorities for the Board are the AGM and completing the audit. Other important things the Board needs to focus on are reviewing the contracts for the ex grounds and to define what role, if any, the RECC is going to play in the running of the grounds. Stephanie's next steps are to meet with Matt and senior staff and to finalize the audit before the next Board meeting.

Moved by Ron Smith
Seconded by Alan Grant

"That the Chair's report be accepted".

Motion Carried.

Approval of Minutes

Minutes included in tonight's package for approval were #128, #129 and #130.

Moved by Sherry Martell
Seconded by Cathy Hinton

"That minutes #128 be approved".

Motion Carried.

The approval of minutes #129 was deferred until the next meeting.

For minutes #130, there were a few issues. Matt is listed as present when he was not in attendance. Ungar is misspelled. There is a typo on the second bullet point under Governance Overview.

Moved by Alan Grant
Seconded by Deb Pryor

"That minutes #130 be approved as amended".

Motion Carried.

New Business

Form Finance, HR and Governance Committees:
The Finance Committee will have the same makeup as before: the Executive Committee, the two CAO's and a citizen rep. Stephanie will reach out to the previous rep, Duane Rath, to see if he would like to remain on the committee.

The HR Committee currently consists of Tracey, Stephanie and Andrew. They will look for a citizen rep to add.

The Governance Committee currently consists of Andrew, Alan, Sherry and Stephanie.

A Building Committee will also need to be formed.

Governance Training Update:
There are funds set aside for this from the previous Board. If anyone has a suggestion for someone who could facilitate the training, please forward their name to the Chair.

Set Date for AGM:
As per the by-laws, the AGM needs to take place within 90 days of year end. The Chair is proposing the Board write a letter to the municipalities requesting an extension on the AGM until October. That gives the Board time to go over things and hopefully there will be some financial outcomes from the Stampede.

Moved by Doug MacInnis
Seconded by Ron Smith

"That a letter be sent to the municipalities requesting an extension for the AGM until October".

Motion Carried.

Set Regular Meeting Dates:
Meetings will be held the third Monday of the month, beginning in September.

4H Correspondence:
A letter was received from Colchester 4H voicing concerns over the way last year's stampede went from their perspective and that their logo was being used without permission. Stephanie will set up a meeting with them to discuss.

Next Meeting

The next meeting will take place the week of August 4th.

Adjournment

Moved by Cathy Hinton
Seconded by Danny Nolan

"That the meeting adjourn at 8:59 pm".

Motion Carried.

______________________________ __________________

Stephanie Jones, Chair Date

__________________________________ __________________

Recording Secretary Date

Rath Eastlink Community Centre

Meeting #132
3:00 PM August 7, 2025
RECC Board Room

Members Present: Cathy Hinton, Mayor, Town of Truro
Christine Blair, Mayor, Municipality of Colchester
Sherry Martell, Councillor, Municipality of Colchester
Deb Pryor, Councillor, Town of Truro
Dan Nolan, Citizen Representative, Municipality of Colchester
Doug MacInnis, Citizen Representative, Municipality of Colchester
Alan Grant, Citizen Representative, Town of Truro
Ron Meech, Citizen Representative, Town of Truro
Ron Smith, Citizen Representative, Municipality of Colchester
Tracey Ungar, Citizen Representative, Town of Truro
Andrew Lake, Citizen Representative, Municipality of Colchester, Vice-Chair
Stephanie Jones, Citizen Representative, Town of Truro, Chair

Staff Present: Matt Moore, RECC CEO
Suzanne Graham, Recording Secretary, Municipality of Colchester
Dan Troke, CAO, Municipality of Colchester
Mike Dolter, CAO, Town of Truro

Others: Laura MacLaughlin, Grant Thornton

Call to Order: The meeting was called to order by Stephanie Jones at 3:03 PM.

Approval of Agenda: The agenda was circulated for review.

Only Minutes #131 will be approved tonight. #128 has already been approved. #129 are the ones left outstanding and as they were not included in the package for tonight's meeting, they will be approved in September.

Moved by Sherry Martell
Seconded by Deb Pryor

"That the agenda be approved as amended."

Motion Carried.

Laura MacLaughlin, Grant Thornton Laura was in attendance to present the draft financial statements to the Board for their approval. Highlights of the audited financial statements included:

- Revenue was both above budget and higher than last year. A lot of that is due to the increased activity at the exhibition grounds, being the first full year of operating the facility. There were also increases to the municipal grants received. Food and beverage revenue was up, which goes hand in hand with the additional events running.
- As expected, expenses were also up this year. There were increases in maintenance services and electricity. Interest and bank charges are up due to the outstanding CRA issue. Under Professional Services are some unexpected legal fees which were not budgeted for. Salaries and benefits were over budget for both full and part-time staff. Additional part-time staff for events, changeover and hiring of full-time positions being the main reason.
- Overall, the Society reported a deficit of $90,930.

Moved by Ron Smith
Seconded by Danny Nolan

"That the March 31, 2025 financial statements be approved as presented".

Motion Carried.

Approval of Minutes #131

A couple of mistakes were found in minutes # 131 including:
- The location was the RECC Board Room, not Truro Council Chambers
- On page 4, under "Set an AGM date", the AGM needs to take place within 3 months, not 120 days.

Moved by Sherry Martell
Seconded by Tracey Ungar

"That minutes #131 be approved as amended.

Motion Carried.

In Camera

Moved by Sherry Martell
Seconded by Ron Meech

"That the meeting go into closed session at 3:57 pm".

Motion Carried.

The Board took a brief recess from 4:08 pm until 4:11 pm.

Moved by Sherry Martell
Seconded by Danny Nolan

"That the meeting reconvene in open session at 4:47 pm".

Motion Carried.

CEO Report

Matt Moore, CEO, presented his report to the Board. August used to be a slower month, but is now one of the busiest months with the exhibition taking place and getting ready for the Stampede.

The process of putting the ice back in has begun. The entire process takes about 10 days.

Membership numbers are fairly strong, especially given the time of year and the humidity issues in the building. The replacement coils for the pool dehumidifier are still being installed. The Aquatics centre is very humid during this time, until the unit is back running at full capacity. The facility is also delaying the annual pool drain due to the dry weather and the amount of water it would take to refill the pool.

Discussion was held on the status of the multistack project. Matt was waiting on municipal approval but the municipalities were waiting on the official letter to request funding. Stephanie requests the information from Matt so she can send the funding letter to the municipalities.

Moved by Andrew Lake
Seconded by Ron Smith

"That the CAO's report be accepted."

Motion Carried.

Chair Report:

The Chair sent a letter to the municipal partners on July 23rd, re extending the deadlines for the AGM and the approval of the financial statements. Neither unit received the correspondence. Stephanie will resend the request.

Stephanie then provided an update on the opening of the exhibition. Thanks were given to those Board members who were able to attend, to the mayors for speaking and to Matt and his staff for all their hard work.

Lastly, Stephanie provided the Board with an update on the 4H letter from the last meeting. A call was had yesterday with their Executive Director. 4H's main concerns are:

- That the Society was unable to meet the contractual obligations with their agreement to host the 2024 Provincial Show at the exhibition grounds.
- That the Society was soliciting funds using the 4H name without permission.

Matt has gone through a years worth of contracts and found none using the 4H name. In a year of social media posts, one post referenced 4H in general.

Conversation was strained during the call. When asked for specific examples, 4H stated that the Society procured shavings from Irving for 4H that were actually used for the Stampede, claiming an email went from a RECC employee. Matt found the email in question and it was shared with the Board. Neither Matt nor Stephanie feel the email is damning or that the employee overstepped. Stephanie would like to respond to 4H, sharing the email in question and that in our opinion there is just a misunderstanding.

At this point in the meeting, Doug MacInnis leaves (5:23 pm).

Moved by Alan Grant
Seconded by Sherry Martell

"That the Chair respond to the 4H letter as discussed".

Motion Carried.

Committee Updates:

General Updates:

- Deb is now on the HR and Governance committees
- Still looking for a citizen representative for the HR committee
- Duane Rath has agreed to continue on the Finance committee as a citizen representative

Governance committee:
The Terms of Reference created by the former Board hasn't been officially approved.

In anticipation of issuing a RFP for training, Alan has put together a draft list of things the Board would be looking for, including: procurement policies, code of conduct, confidentiality agreements, conflict of interest, dispute resolution.

Dan mentions that it may be beneficial to the Board if they had training on how municipal government works and the protocol around grants and their financial reporting.

The Society currently has Dennis James as their agent representing the Society on the Joint Stocks Registry. This could be a conflict as he is the lawyer for Colchester.

At this point in the meeting, Cathy Hinton leaves (5:32 pm).

Moved by Sherry Martell
Seconded by Christine Blair

"That the Board appoint the Board Treasurer to take on the role of the agent representing the Society in the Joint Stocks Registry".

Motion Carried.

Moved by Tracey Ungar
Seconded by Alan Grant

"That the Governance Committee report be accepted".

Motion Carried.

Finance Committee:
Ron Smith reports on the June financial statements. Cash and receivables total around $1.5m. Food and liquor inventory is taking place on a monthly basis at both locations. Memberships and rentals are both currently ahead of budget. Power is $50,000 over budget currently, and every month is coming in over the $65,000 monthly budget.

Discussion was held on:
- Grants and understanding the difference between grants that fund capital and grants that commit the facility to something.
- The increased cost of IT support and what notice was given to the facility.
- The requirement of the municipal units to record the society's deficits on their own financial statements.

Moved by Danny Nolan
Seconded by Alan Grant

"That the Finance Committee report be accepted".

Motion Carried.

New Business

Confidentiality Agreement:
Stephanie reminds Board members that everything said at Board meetings is confidential and asked that everyone sign a standard confidentiality agreement.

Next Meeting

The next meeting will take place September 15th at 6:00 pm.

Adjournment

Moved by Andrew Lake
Seconded by Tracey Ungar

"That the meeting adjourn at 6:36 pm".

Motion Carried.

__________________________________ __________________
Stephanie Jones, Chair Date

__________________________________ __________________
Recording Secretary Date

Rath Eastlink Community Centre

Meeting #133
6:00 PM September 15, 2025
RECC Board Room

Members Present:
Cathy Hinton, Mayor, Town of Truro
Christine Blair, Mayor, Municipality of Colchester
Sherry Martell, Councillor, Municipality of Colchester
Deb Pryor, Councillor, Town of Truro
Dan Nolan, Citizen Representative, Municipality of Colchester
Doug MacInnis, Citizen Representative, Municipality of Colchester
Alan Grant, Citizen Representative, Town of Truro
Ron Meech, Citizen Representative, Town of Truro
Ron Smith, Citizen Representative, Municipality of Colchester
Tracey Ungar, Citizen Representative, Town of Truro
Andrew Lake, Citizen Representative, Municipality of Colchester, Vice-Chair
Stephanie Jones, Citizen Representative, Town of Truro, Chair

Staff Present:
Suzanne Graham, Recording Secretary, Municipality of Colchester
Dan Troke, CAO, Municipality of Colchester
Mike Dolter, CAO, Town of Truro

Call to Order:
The meeting was called to order by Stephanie Jones at 5:59 PM.

Approval of Agenda:
The agenda was circulated for review.

Cathy requested an addition to the agenda, Joint Council Meeting, be added under new business.

Moved by Doug MacInnis
Seconded by Alan Grant

"That the agenda be approved as amended."

Motion Carried.

In Camera
The meeting went into Closed Session at 6:00 pm.

Moved by Cathy Hinton
Seconded by Dan Nolan

"That the meeting reconvene in open session at 7:32 pm".

Motion Carried.

Approval of Minutes #132

Alan points out that we haven't approved Minutes #129. Stephanie will add that to the next agenda.

For Minutes #132, on page 2 under the Auditor's Report, it states the facility had a deficit of $90,000. The actual amount was $90,930.

It was brought up that the Council's would like updates on what is happening at the facility and perhaps sharing the Board minutes with them could be an option. It was also mentioned that perhaps the minutes should be posted online for the public to access. Discussion was held on whether or not the meetings, and therefore the minutes, are public. It was decided to take the issue to the Governance Committee.

Moved by Alan Grant
Seconded by Danny Nolan

"That minutes #132 be approved as amended.

Motion Carried.

Correspondence

Stephanie has created a log of outstanding correspondence and will update it before each Board meeting. Stephanie then went through the current list.

- Letter were sent to each Municipal Unit requesting a change to the AGM date and an extension for the audit deadline. Letters of approval have been received from the Town of Truro. Although nothing has been received from the Municipality of Colchester, they indicated they have also approved the requests and will resend their letter via email.
- A response was sent to 4H re their letter of concern. A copy of the response was included.
- A letter was sent to the Municipal Units re. funding for the Stampede and the Under 17 Hockey Challenge. Both Municipal Units have received the letter and will be forwarding the request to the Central Nova Scotia Tourism Development Society.
- A letter was sent to the Municipal Units requesting approval to move forward with the multistack project. The Municipal Units indicated this letter would be going before Council this month.
- The RECC's response to the Notice of Default letter from the Municipalities was included in the package.

Chair Report:

Stephanie provided a brief update.

Event Atlantic is happening online this week. If members would like to attend any sessions, reach out to her or Matt.

Also this week is the Stampede. Matt has tickets available for anyone would like to attend. Kick off is Thursday night. Discussion was held on Councillors not being able to accept gifts. Stephanie will speak with Matt to see if there is a time he would like the Board to be present.

At this point in the meeting, Mike Dolter leaves (8:02).

Committee Updates:

Governance Committee:
Andrew presented his report from the September 3rd meeting.

- The committee isn't sure spending money for an interim Board to have training is the way to go. They would like to focus on building the framework of policies and procedures.
- The committee discussed bringing someone in from Municipal Affairs to speak about the linkage between the Board, and they passed a motion approving that. They would like the Board to do the same.

Moved by Andrew Lake
Seconded by Alan Grant

"That the Board request Municipal Affairs to provide a presentation".

Motion Carried.

- Communication issues were discussed and the Committee had plans to put together a quarterly report for Councils. After tonight's Board discussion, they will take this back to the Committee.
- The first policies the Committee thinks needs attentions are financials, staffing and procurement. They are recommending that the Finance Committee work on the financials policy.
- The use of the Brand "Central Nova Scotia Sports and Entertainment" and its legalities need to be explored.

Finance Committee:
Ron Smith presented the July financials to the Board. For revenue, memberships, rentals and Food & Beverage all came in over budget. Inventory for Food & Beverage has been done and will continue to occur monthly. For expenses, power and salaries & benefits are both under budget, however the expense for phones is up. The reporting of salaries & benefits needs to be looked at. Previously staff were allocating 25% of overall costs to the exhibition grounds, however, during the busy months of August and September (exhibition and Stampede) that isn't reasonable.

HR Committee:
The Committee has not yet held a meeting and are still looking for an external member to join. They do have a copy of the employee manual and are wanting to look at the compensation as one of their first steps.

Building Committee:
This committee has not been fully formed as of yet. Current members include Doug (Chair), Ron M., Danny and the two CAO's. Doug would like to bring in an external member as well. The Board agrees but suggests the name should come before them to ensure there is no conflict.

New Business

- Set October AGM Date: The AGM will be held before the next regular meeting, on Monday, October 20th at 5:00 pm
- Joint Council Meeting: Cathy wanted to invite the Board and CEO to a joint Council meeting next week to meet the new Board and discuss how things are going. Stephanie will be out of town and this week the CEO will be busy with the Stampede so the proposed date will not work but they will try to find an alternative time.

Next Meeting

The next meeting will take place October 20th at 6:00 pm.

Adjournment

Moved by Alan Grant
Seconded by Ron Smith

"That the meeting adjourn at 8:57 pm".

Motion Carried.

________________________________ __________________
Stephanie Jones, Chair Date

________________________________ __________________
Recording Secretary Date

Rath Eastlink Community Centre

Meeting #134
6:00 PM October 20, 2025
RECC Board Room

Members Present: Cathy Hinton, Mayor, Town of Truro
Christine Blair, Mayor, Municipality of Colchester
Sherry Martell, Councillor, Municipality of Colchester
Deb Pryor, Councillor, Town of Truro
Dan Nolan, Citizen Representative, Municipality of Colchester
Doug MacInnis, Citizen Representative, Municipality of Colchester
Alan Grant, Citizen Representative, Town of Truro
Ron Smith, Citizen Representative, Municipality of Colchester
Tracey Ungar, Citizen Representative, Town of Truro
Andrew Lake, Citizen Representative, Municipality of Colchester, Vice-Chair
Stephanie Jones, Citizen Representative, Town of Truro, Chair

Staff Present: Suzanne Graham, Recording Secretary, Municipality of Colchester
Dan Troke, CAO, Municipality of Colchester
Mike Dolter, CAO, Town of Truro

Absent: Ron Meech, Citizen Representative, Town of Truro

Call to Order: The meeting was called to order by Stephanie Jones at 6:19 PM.

Approval of Agenda: The agenda was circulated for review.

Moved by Cathy Hinton
Seconded by Christine Blair

"That the meeting not extend past 8:15 pm."

Motion Carried.

Cathy requested that Operating Agreement Breaches be added to the agenda.

Moved by Cathy Hinton
Seconded by Christine Blair

"That Operating Agreement Breaches be added to the agenda as item 4(b).

Motion Carried.

Sherry requested that Under 17 World Hockey Challenge be added to the agenda.

Moved by Sherry Martell
Seconded by Cathy Hinton

"That Under 17 World Hockey Challenge, be added to the agenda as item 6(b)."

Motion Carried.

Moved by Sherry Martell
Seconded by Danny Nolan

"That the agenda be approved as amended."

Motion Carried.

Approval of Minutes #129 and 133

For minutes #129, the names of the lawyers in attendance need to be added to those present.

Moved by Sherry Martell
Seconded by Alan Grant

"That minutes #129 be approved as amended."

Motion Carried.

For minutes #133, there is a spelling mistake of the second bullet under Correspondence.

Moved by Danny Nolan
Seconded by Ron Smith

"That minutes #133 be approved as amended."

Motion Carried.

Correspondence

Stephanie provided an update on incoming and outgoing correspondence.

- There has been no reply from the 4H letter.
- The Central Nova Scotia Tourism Development Society denied the funding request for upcoming events.
- Matt and Stephanie are in communication with the Truro Raceway and Atlantic Harness Racing regarding moving the shipping containers on the NSPE grounds.

Operating Agreement Breaches

Cathy opened discussion by putting a motion on the floor.

Moved by Cathy Hinton
Seconded by Christine Blair

"i. That the Central Nova Scotia Civic Centre Society give notice of termination under the Lease Agreement dated May 24, 2024, and Event Management and Operational Agreement dated May 24, 2024, and take steps to wind down all current contracts entered for the management and operation of the Nova Scotia Provincial Exhibition (grounds);

ii. That the Board recommends to the Town of Truro and the Municipality of the County of Colchester that a working group consisting of three representatives from each of the Society, the Town and the Municipality be created to manage a co-operative ending of the current contracts related to the management of the Nova Scotia Provincial Exhibition, which working group would be supported by appropriate staff resources from the Society, Town and Municipality as required;

Additional Direction:

The working group will be the sole communicating body with the province, Farm Loan Board and all other groups with regard to the wind down, no authority is given to any other individual to communicate with the Nova Scotia Farm Loan Board or any other entity or act in regard to this wind down unless requested by the working group and only to the extent authorized by the working group.

That the working group engage with the Nova Scotia Farm Loan Board as to how the Town and the Municipality might support its efforts to operate the Nova Scotia Provincial Exhibition, including its hosting of the NS Stampede and other events."

Motion Carried.

Stephanie asked for discussion on the motion. The CAOs stated that this motion is a follow-up from March of this year when notice was given to the former Board that they were in breach of the Operating Agreement and needed to end any contracts that were in place. As this is a time sensitive matter, and the Stampede is wrapped up, now is the time to start winding down these agreements. Financial risk is the Municipal partners' main concern, and with the two million from the province spent in the first two years, with 3 more to go, the Municipalities fear they can't carry the bottom line if the Province doesn't provide additional funding for the remaining years of the agreement.

Stephanie questioned the way this was rolling out, stating that she felt it was a heavy-handed approach and questioned if the Municipalities were lacking confidence in the current Board. Other Board member comments included:

- What happened to bringing in Municipal Affairs for a presentation to the Board? Still think that should be the next step.
- The information provided to the new Board, at their first meeting, was misleading and the actual risks are not as serious as the Municipalities are letting on.
- Feeling pushed to make a decision.
- The contracts are a very time sensitive matter
- The contracts in question were never brought forward for Board approval before signing and therefore were signed outside of the Operating Agreement.

After a lengthy discussion, a new motion was brought forward:

Moved by Alan Grant
Seconded by Danny Nolan

" i. That the Central Nova Scotia Civic Centre Society give notice of termination under the Lease Agreement dated May 24, 2024, and Event Management and Operational Agreement dated May 24, 2024, and take steps to wind down all current contracts entered for the management and operation of the Nova Scotia Provincial Exhibition (NSPE) grounds;

ii. That the Board give notice to the Province, within the next 30 days, to end current contracts related to the management of the NSPE grounds, with the intent to negotiate more favourable terms for the Society and Municipal Partners;

iii. And that any future communication with the provincial funders be directed to the Board Chair."

Motion Carried.

CEO Report:

Matt distributed copies of his report, but no verbal update was provided due to time constraints.

Committee Reports

These were also skipped in the interest of time.

New Business

- Stampede 2026: Matt stated that planning for the 2026 Stampede will be starting soon. The event is currently trending towards a profit increase of 30% for next years event. The facility has plans to hold several stampede themed events over the coming year.

Moved by Sherry Martell

Seconded by Danny Nolan

"That the Board support the 2026 Stampede and work with the CAOs on the resources to make that possible."

Motion Carried.

- Mike questioned why the Stampede financials have a different amount being paid to Rawhide Entertainment than the signed agreement has. This will be looked at before the next meeting.
- Under 17 Hockey Challenge: Sherry had brought to Colchester Council, the idea of purchasing tickets to the U17 Challenge to distribute to youth in the area. Although this won't pass until their meeting at the end of the month, Sherry wanted to bring it up tonight as the event is fast approaching.

Next Meeting

The next meeting will take place November 17th at 6:00 pm.

Adjournment

Moved by Alan Grant
Seconded by Deb Pryor

"That the meeting adjourn at 8:07 pm".

Motion Carried.

______________________________ ______________
Stephanie Jones, Chair Date

______________________________ ______________
Recording Secretary Date

Rath Eastlink Community Centre

Meeting #135
6:00 PM November 3, 2025
103 Willow Street

Members Present:
Sherry Martell, Councillor, Municipality of Colchester
Deb Pryor, Councillor, Town of Truro
Dan Nolan, Citizen Representative, Municipality of Colchester
Ron Smith, Citizen Representative, Municipality of Colchester
Tracey Ungar, Citizen Representative, Town of Truro
Andrew Lake, Citizen Representative, Municipality of Colchester, Vice-Chair
Ron Meech, Citizen Representative, Town of Truro
Stephanie Jones, Citizen Representative, Town of Truro, Chair

Others Present:
Suzanne Graham, Recording Secretary, Municipality of Colchester
[redacted] Section 475(g) of the MGA

Absent:
Cathy Hinton, Mayor, Town of Truro
Christine Blair, Mayor, Municipality of Colchester
Dan Troke, CAO, Municipality of Colchester
Mike Dolter, CAO, Town of Truro
Matt Moore, CEO, RECC
Doug MacInnis, Citizen Representative, Municipality of Colchester

Call to Order:
The meeting was called to order by Stephanie Jones at 6:08 PM.

Approval of Agenda:
Stephanie added item 2(a) Statement from the Chair.

Moved by Andrew Lake
Seconded by Danny Nolan

"That the agenda be approved as amended".

Motion carried.

Statement from the Chair
Stephanie read her statement to the Board. Section 475(g) of the MGA [redacted]

In camera
Moved by Ron Meech
Seconded by Danny Nolan

"That the meeting go into closed session at 6:12pm".

Motion Carried.

At this point in the meeting, Sherry declares a conflict and left the meeting.

Moved by Danny Nolan
Seconded by Ron Smith

"That the meeting reconvene in open session at 8:21pm."

Motion Carried.

Moved by Stephanie Jones
Seconded by Andrew Lake

Section 475(g) of the MGA [redacted]

Motion Carried.

Correspondence

The following correspondence has been received and sent:
- A letter to the Councils from the Board Chair
- A response to that letter from the Joint Councils
- An event funding request response from the Central Nova Scotia Tourism Development Society
- The Board Chair's response to the Central Nova Scotia Tourism Development Society
- A letter from the Municipality of Colchester to the RECC and Town of Truro terminating the Operating Agreement
- A response from the Town of Truro to the Municipality of Colchester's letter

New Business:

Section 480 of the MGA [redacted]

Adjournment

Moved by Danny Nolan
Seconded by Tracey Ungar

"That the meeting adjourn at 8:28 pm".

Motion Carried.

___________________________________ ___________________
Stephanie Jones, Chair Date

___________________________________ ___________________
Recording Secretary Date

Rath Eastlink Community Centre

Meeting #136
6:00 PM November 17, 2025
RECC Board Room

Members Present:

Cathy Hinton, Mayor, Town of Truro
Christine Blair, Mayor, Municipality of Colchester
Sherry Martell, Councillor, Municipality of Colchester
Deb Pryor, Councillor, Town of Truro
Doug MacInnis, Citizen Representative, Municipality of Colchester
Ron Meech, Citizen Representative, Town of Truro

Staff Present:

Suzanne Graham, Recording Secretary, Municipality of Colchester
Dan Troke, CAO, Municipality of Colchester
Mike Dolter, CAO, Town of Truro

Call to Order:

In the absence of a Chair, CAO Dan Troke called the meeting to order at 6:00 pm.

Election of Chair:
Dan explained that due to some resignations, the Board no longer had a Chair and would therefore need to elect a new one tonight. Dan called for nominations for the position of Chair. Doug volunteers for the position and Ron Meech seconds the nomination. Dan calls three more times for nominations for the position of Chair. Hearing none, Doug MacInnis was declared the Chair of the RECC Board.

Approval of Agenda:

Sherry Martell requested clarification on a quorum for tonight's meeting as the operating agreement dictates a Board of 12 members and a quorum of 7. Tonight, there are only 6 voting members present. Dan explained that with several members resigning, the current Board has 6 members, making a quorum 4 members, which we have.

Moved by Sherry Martell

"To add approval of Minutes #134 to the agenda".

CAO Dan Troke mentioned that since a new Chair was just appointed, we should give them time to speak with Legal before moving forward with any business outside the requested approvals.

Moved by Christine Blair
Seconded by Ron Meech

"That the motion be tabled".

Motion Carried.

Sherry then asks about the approval for minutes #135. Dan reiterates that all minutes can be brought forward at the next meeting, subject to legal advice.

Doug asks for any further changes or additions to the agenda and Ron puts the following motion on the floor,

Moved by Ron Meech
Seconded by Christine Blair

"That the Board hereby delegate to the Town of Truro and the Municipality of Colchester, its authority to terminate and take all steps necessary for the end of May, 2024 agreements with the Nova Scotia Farm Loan Board for the lease, operation and event management of the Nova Scotia Provincial Exhibition Lands, and all additional contracts that were signed as a result or related to the agreements and for events to be held at the NSPE;

Further, the Board directs that the Chief Executive Officer to release all records, in whatever format, and provide any information requested by the Town of Truro and the Municipality of Colchester related to the operation of the Central Nova Scotia Civic Centre Society.

And further, the Board will work with the CEO to maintain the normal operations at the Rath Eastlink Civic Centre and honour all existing contractual agreements. During this transition period, no new contracts are to be undertaken without prior written approval of the Board".

Motion Carried.

Adjournment

As this motion covered the rest of the items on the agenda, Doug adjourned the meeting at 6:08 pm.

___________________________________ ___________________
Doug MacInnis, Chair Date

___________________________________ ___________________
Recording Secretary Date

Rath Eastlink Community Centre

9:30 AM January 30, 2025
Truro Council Chambers

Members Present:	Cathy Hinton, Mayor, Town of Truro Tim Johnson, Councillor, Municipality of Colchester Al Kennedy, Councillor, Municipality of Colchester (arrived late) Deb Pryor, Councillor, Town of Truro Bill Thomas, Deputy Mayor, Town of Truro Paul Weatherby, Councillor, Municipality of Colchester
Staff Present:	Dan Troke, CAO, Municipality of Colchester Mike Dolter, CAO, Town of Truro Matt Moore, CEO, RECC Suzanne Graham, Recording Secretary, Municipality of Colchester
Call to Order:	The meeting was called to order by Deb Pryor at 9:30 AM.
Approval of Agenda:	The agenda was circulated for review. **Moved by Paul Weatherby** **Seconded by Tim Johnson** **"That the agenda be approved as presented."** **Motion Carried.**

Elections

(a) Chair	Deb called for nominations for the position of Chair. Cathy nominated Tim Johnson and he accepted. Deb called for further nominations and on hearing none, Tim was declared the Chair of the RECC Board and took over the position for the remainder of the meeting.
(b) Vice Chair	Tim calls for nominations for the position of Vice-Chair. Cathy nominated Deb Pryor and she accepted. Tim calls for further nominations and on hearing none, Deb was declared the Vice-Chair of the RECC Board.
(c) Treasurer and Secretary	Tims calls for nominations for the position of Treasurer and Secretary. Deb nominated Paul Weatherby and he accepted. Tim calls for further nominations and on hearing none, Paul was declared the Treasurer and Secretary of the RECC Board.

Operating Agreement

Mike Dolter, CAO Town of Truro, presented this item stating that the Board has had the opportunity to review the agreement and they are now looking to hear any concerns or questions Board members may have.

Moved by Cathy Hinton
Seconded by Deb Pryor

"That the Operating Agreement be approved as presented".

Motion Carried.

Future Reports

The Board has a list of policies/reports they are hoping to implement with input from the CEO. Some of these policies were listed in the old Operating Agreement but were never actually written. Policies would come back to the Board for approval before implementation. Procurement guidelines and a social media policy will be looked at first. The Board would like to see regular meetings between the CEO and the CAO's; operating and capital budgets; a financial analysis of the rustic table and of any large events. Finally, the new Operating Agreement speaks to definitions for material contract and material expenditure thresholds, so guidelines will need to be created.

At this point, Matt Moore, CEO of the RECC, addressed some of his concerns:

- Knows the Operating Agreement is a fluid document but he would have liked to collaborate on it
- He asked if the Chair was able to explain the Board's fiduciary responsibility and duty of care
- He wanted to address concerns shared by Councillor Martell at the January 15, 2026 Council Committee Meeting
- There was no meeting number assigned to today's agenda
- Wants to see the unapproved Board minutes.
- Request the Board thoroughly review the strategic plan
- He requests a performance review, stating that he hasn't had one since 2018
- Would like for the society to have independent legal counsel and wants to know who that will be
- Lastly he asks what the board's position on a code of conduct and what process is there for staff complaints

In Camera

Moved by Cathy Hinton
Seconded by Deb Pryor

"That the meeting go into closed session at 10:26 am".

Motion Carried.

Al Kennedy arrives during Closed Session, at 10:41 am.

Moved by Al Kennedy

Seconded by Paul Weatherby

"That the meeting reconvene in open session at 12:00 pm".

Motion Carried.

Adjournment **Next Meeting next will be Thursday, February 12th**

Moved by Cathy Hinton

"That the meeting adjourn at 12:06 pm".

Motion Carried.

__________________________________ __________________
Tim Johnson, Chair Date

__________________________________ __________________
Recording Secretary Date

Rath Eastlink Community Centre

9:00 AM February 12, 2025
Truro Council Chambers

Members Present:	Cathy Hinton, Mayor, Town of Truro Tim Johnson, Councillor, Municipality of Colchester Al Kennedy, Councillor, Municipality of Colchester Deb Pryor, Councillor, Town of Truro Bill Thomas, Deputy Mayor, Town of Truro Paul Weatherby, Councillor, Municipality of Colchester
Staff Present:	Dan Troke, CAO, Municipality of Colchester Mike Dolter, CAO, Town of Truro Scott Fraser, Director of Corporate Services, Municipality of Colchester Suzanne Graham, Recording Secretary, Municipality of Colchester
Call to Order:	The meeting was called to order by Tim Johnson at 9:03 AM.
Approval of Agenda:	The agenda was circulated for review. It was noted that item #8 should actually be item #7(d). **Moved by Paul Weatherby** **Seconded by Al Kennedy** **"That the agenda be approved as presented."** **Motion Carried.**
Approval of Minutes:	Minutes from the January 30, 2026 were included in tonight's package. It was noted that the Adjournment section had not been updated from the previous meeting. Moved by Deb Pryor Seconded by Al Kennedy "That the minutes be approved as amended". Motion Carried.
CEO Report	Although Matt was not in attendance today, he did send a copy of his report to Board members last night. Tim asks if anyone has any questions or concerns on the report. Moved by Al Kennedy

Seconded by Paul Weatherby

"That the CEO Report be received as presented".

Motion Carried.

Financial Updates

Scott Fraser, Director of Corporate Services for the Municipality of Colchester, was in attendance to provide financial information to the Board on the 2025 Stampede and the Rustic Table. As both the Board and the Province were looking for raw data outcomes of the Stampede, Scott met earlier this week with Tara Russell, Truro's Director of Corporate Services and Brad Lawrence, RECC CFO.

During it's 9 months in operation, the Rustic Table incurred a loss 7 of those months. A profit was made during Stampede month (September) and a small profit was made in November ($1,979). As for the Stampede, when profits from the Rustic Table are removed and Provincial grants are not used as subsidies, the event incurred a loss of over $178,000. Even when adding these items back, the profit would only be $72,089.

RFP – Facility Condition

Mike spoke to this item. A document was distributed to the Board yesterday. This draft RFP was modeled off one from another similar facility. All parties are aware of building issues. This RFp would have a contractpor do a walk around the entire building with municipal engineering staff and staff from the RECC to create a detailed list of issues to fix. Next, a facility inventory would be completed to identify assets and where they are located. Finally, there will be an analysis and recommendation phase where the contractor will identify any long term repairs and create a facilities maintenance schedule and a 10 year lifecycle plan.

Moved by Paul Weatherby
Seconded by Al Kennedy

"That we move forward with the RFP/Tender with a two week closing date; and, that the Board have the authority to extend the timeline at it's discretion".

Motion Carried.

In Camera

Moved by Cathy Hinton
Seconded by Bill Thomas

"That the meeting go into closed session at 9:24 am".

Motion Carried.

Moved by Deb Pryor
Seconded by Cathy Hinton

"That the meeting reconvene in open session at 11:26 am".

Motion Carried.

Adjournment

Next Meeting next will be Wednesday, February 25th

Moved by Cathy Hinton

"That the meeting adjourn at 11:30 am".

Motion Carried.

___________________________________ ___________________

Tim Johnson, Chair Date

____________________________________ ___________________

Recording Secretary Date

Rath Eastlink Community Centre

9:00 AM March 4, 2025
Colchester Council Chambers

Members Present:	Cathy Hinton, Mayor, Town of Truro Tim Johnson, Councillor, Municipality of Colchester Al Kennedy, Councillor, Municipality of Colchester Deb Pryor, Councillor, Town of Truro Bill Thomas, Deputy Mayor, Town of Truro Paul Weatherby, Councillor, Municipality of Colchester
Staff Present:	Dan Troke, CAO, Municipality of Colchester Mike Dolter, CAO, Town of Truro Suzanne Graham, Recording Secretary, Municipality of Colchester
Regrets:	
Call to Order:	The meeting was called to order by Tim Johnson at 1:08 PM.
Approval of Agenda:	The agenda was circulated for review. **Moved by Paul Weatherby** **Seconded by Al Kennedy** **"That the agenda be approved as presented."** **Motion Carried.**
Approval of Minutes:	Minutes from the meeting held February 12, 2026 were included in tonight's package. **Moved by Paul Weatherby** **Seconded by Cathy Hinton** **"That the minutes be approved as presented".** **Motion Carried.**
Draft 2026 Operating Budget:	This item will be carried over to the next meeting. The Board will request the CFO attend the next Board meeting to present the draft operating budget. The CAO's and Paul, as Chair of the Finance Committee, are going to try and set up a meeting with the CFO before the Board meets again.
Draft 2026 Stampede Budget:	Dan spoke to this item as the CFO was not in attendance. The CFO provided a budget with multiple potential scenarios for the 2026

Stampede: the best case, the lean case and the worst case. The biggest challenge in achieving the best case scenario would be ensuring a grant from the Province in the same amount as last year. Mike has reached out to the Province already to see what the process will be.

Signing Authority:

A Board member needs to be appointed to be a signatory on cheques and documents. Typically the person in the role of Treasurer would also fill this role.

Moved by Al Kennedy
Seconded by Bill Thomas

"That Paul, as Board Treasurer, be designated as signing authority".

Motion Carried.

Summer Ice:

Tim reached out to RECC staff to get a recommendation on whether or not they would be putting in summer ice. Staff's recommendation was to not leave the ice in for summer so as to not put extra pressure on the multistack.

Moved by Bill Thomas
Seconded by Paul Weatherby

"That the facility more forward without summer ice for the 2026 season".

Motion Carried.

In Camera:

Moved by Paul Weatherby
Seconded by Al Kennedy

"That the meeting go into closed session at 1:21 pm".

Motion Carried.

Moved by Cathy Hinton
Seconded by Al Kennedy

"That the meeting reconvene in open session at 3:00 pm".

Moved by Paul Weatherby
Seconded by Deb Pryor

"That the Board move forward with the HR matter as discussed in closed session".

Motion Carried.

Moved by Cathy Hinton

Seconded by Al Kennedy

"That the Board move forward with the Event as discussed in Closed Session.

Motion Carried.

Adjournment

Next Meeting next will be Tuesday, March 24th @ 9:00 am.

Moved by Al Kennedy

"That the meeting adjourn at 3:01 pm".

Motion Carried.

________________________________ __________________
Tim Johnson, Chair Date

________________________________ __________________
Recording Secretary Date

Rath Eastlink Community Centre

9:00 AM March 24, 2026
Colchester Council Chambers

Members Present:	Cathy Hinton, Mayor, Town of Truro Tim Johnson, Councillor, Municipality of Colchester Al Kennedy, Councillor, Municipality of Colchester Deb Pryor, Councillor, Town of Truro Paul Weatherby, Councillor, Municipality of Colchester
Staff Present:	Dan Troke, CAO, Municipality of Colchester Mike Dolter, CAO, Town of Truro Suzanne Graham, Recording Secretary, Municipality of Colchester
Regrets:	Bill Thomas, Deputy Mayor, Town of Truro
Call to Order:	The meeting was called to order by Tim Johnson, Chair.

Approval of Agenda:

The agenda was circulated for review and several items were added:
4(a) Update from Interim CEO, Joel Dawe
4(b) Tender for facilities review
4(c) Business arising from Minutes

Moved by Cathy Hinton
Seconded by Paul Weatherby

"That the agenda be approved as amended".

Motion Carried.

Approval of Minutes:

It was noted that Al was not late for the last meeting, it was a mistake from a previous meeting.

Moved by Paul Weatherby
Seconded by Al Kennedy

"That the minutes be approved as amended".

Motion Carried.

Draft 2026 Operating Budget:

Brad Lawrence was in attendance to present this item, starting with giving an explanation of how things work at the facility.

The RECC has 4 core revenue streams:

(1) Membership Revenue - there are 4 levels of membership options: 1 month, 3 months, 6 months and 1 year.
(2) Rental Revenue – options include fitness, arena, pool, rock wall and whole facility.
(3) Advertising and Sponsorship Revenue – from board signage, ice logos, facility advertising and loft suites.
(4) Other Grant Revenue – Provice of NS, ACOA, Infrastructure grants, Summer student grants.

The addition revenue generator is major events. These come in 2 forms: Rentals or Self Produced. Rentals typically make less money but they are a guaranteed revenue with no risk. Seld produced events are where RECC staff handle the details including set up and marketing. These are more risky but have the chance of making more revenue.

Brad then moves on to the draft budget. Taking into account factors/variables such as membership plateau, no summer ice, a reduction in other grants and the plan to run 5 major events next fiscal year, revenue is predicted to be 3,468,950. The matching expenses it would take to make that revenue would be estimated at 6,233,696. This leaves a deficit of 2,764,746.

Brad presented a plan that would cover some of that deficit which included the municipalities annual grant, renting out the bleachers for revenue and a reduction in operating hours of the ice surface. After taking into account the revenue this plan could create, the deficit is estimated to be 881,746. Brad feels there are 2 options to cover this. Option 1 would see the facility implementing the above plan, as well as request an increase in the operating grant from the municipalities to 2,400,000. Option 2 would require a mass restructuring of the society and facility as a whole.

Discussion was held on the draft budget and ways to increase revenue including planning more events, looking at other user groups for the arena area when the ice is removed renting out storage containers that are on the property. It was also mentioned that the rental estimates for the bleachers may be undervalued and that there may be more revenue to make from that.

Update from Interim CEO:

Joel Dawe gave a brief overview of his first week and a half as interim CEO. He has met with the VPs and some other staff and is still getting to know everyone. Everyone has been very cooperative and he’s had a lot of information to learn in a short time. He has asked that the VPs send him an overview of what they have been up to lately.

Tender for Facilities Review:

A tender was sent out, using a similar one from East Hants, for a facilities review of the RECC. The tender was open for 3-4 weeks and 12 submission were received, ranging from $27,000 to $153,000. An evaluation team is being put together to go through the tender submissions. With the large differences in prices, some tenders are offering different services. Staff estimates a decision will be made in 2-3 weeks.

Business Arising from Minutes:

Paul wanted to provide an update from the last meeting. He has met with Joel and Brad and they are starting new procedures and a cheque register. The first cheque run is happening today. Also, after meeting with staff, he believes that there is a need for some new policies including a procurement policy. Concern was raised over the amount of credit cards the society has for staff use, vehicle expenses the facility is paying for and a liquid cover for the pool that was installed by Honeywell but has been disabled since.

In Camera:

Moved by Paul Weatherby
Seconded by Al Kennedy

"That the meeting go into closed session at 11:08 am".
Motion Carried.

Moved by Cathy Hinton
Seconded by Paul Weather

"That the meeting reconvene in open session at 12:20
Motion Carried.

Moved by Cathy Hinton
Seconded by Paul Weatherby

"That the Interim CEO's be paid as discussed in closed session".
Motion Carried

Adjournment

Moved by Deb Pryor

"That the meeting adjourn at 12:21 pm".

Motion Carried.

___________________________________ ___________________

Tim Johnson, Chair Date

___________________________________ ___________________

Recording Secretary Date